To: Paulikas, Theresa M.[Paulikas.Terry@epa.gov]

Cc: DOnofrio, Cris[DOnofrio.Cris@epa.gov]; Kodama, Doug[Kodama.Doug@epa.gov]

From: Daly, Eric

**Sent:** Tue 11/15/2016 4:26:21 PM

**Subject:** Daly Itinerary 11/21-11/25 and 11/28-12/2 2016

Hi:

Below is my itinerary for next two weeks. I believe I have revised my People Plus to reflect submitted leave (Doug, I had to fix 11/2/2016 since I originally had leave but then went to anti-harassment training). Terry, do we have a People Plus account number for the Steelworks Industrial Park Fire? Thanks

11/21/2016 through 11/25/2016

Mon-Tue: Niagara Falls Boulevard Site

Wed: Annual Leave

Thu: Holiday

Fri: Annual Leave

11/28/2016 through 12/02/2016

Mon-Thu: REOC for D'Onofrio

Fri: Annual Leave